

MEETING MINUTES
REGULAR MEETING of the BOARD OF TRUSTEES of the
CATERPILLAR TRAIL PUBLIC WATER DISTRICT of WOODFORD
COUNTY ILLINOIS on July 8, 2024, at 7:00 PM, via GoTo and at
404 TEN MILE CREEK ROAD, EAST PEORIA, IL 61611-9240

CALL TO ORDER

Chairman Sutton called the meeting to order at 7:01pm, noting a Quorum was present.

ROLL CALL / ATTENDEES

Physically present – Bob Sutton, John Bellisario, Jason Howard, Patti Pitcher, Christine Slagel, Tiffany Stanley, Kay Webber, Josh Zulu

via Teleconference – Greg Long

Excused – Angie Keil, Zach Taylor

ANNOUNCEMENTS

None.

APPROVAL OF MINUTES

Jason Howard moved to approve the June 10, 2024, Minutes; seconded by Kay Webber.

Motion passed unanimously.

PUBLIC COMMENTS

Chairman Sutton reported he and Josh Zulu attended the June 20th Chamber of Commerce meeting during which CTPWD received two glowing, impromptu testimonials. One resident who makes bon-bons typically requiring bottled water, is able to use CTPWD tap water without concern. The other resident raises exotic fish which also requires pure water and he’s also able to use CTPWD tap water.

LEAK ADJUSTMENT(S)

None.

DISTRICT BILLING REPORT

Patti reported a total of 2,036 bills with a read date of June 25, 2024, were sent totaling 12,817,628 gallons. Water billed was \$162,735.37. Loan service billed was \$10,152.83 and penalties billed were \$1,984.01 for a grand total billing of \$174,872.21 for the month of June.

FINANCIAL REPORTS

TRANSACTION LIST BY VENDORS / BILLS PAID

Chairman Sutton explained only the Transaction List is available for review due to the recent holiday. Furthermore, CTPWD’s year-end adjustments won’t be completed until next week in preparation for our

annual audit. Tiffany will then present the complete year-end financial report packet next month, including any required adjustments.

Reviewing the Transaction List, Tiffany noted the \$1,422.02 computer purchase is to replace her computer which failed soon after purchasing Angie's new laptop last month. Another IEPA loan payment was also made in June, but no other remarkable expenses occurred.

No objections regarding the June expenses totaling \$446,663.78.

Christine Slagel moved to approve the bills paid in June; seconded by Jason Howard.

Motion passed unanimously.

BALANCE SHEET / PROFIT & LOSS / CASH FLOW

Not available.

DISTRICT SUPERINTENDENT'S REPORTS

USAGE REPORT

Greg reported 14,160,000 gallons were pumped in June. The Bacterial test was OK and the average fluoride level was .738 (target 0.6-0.8). Hardness was 4.1 grains per gallon during June.

The actuator valve fuse finally arrived after initial shipment was lost by the carrier, and was installed but failed, likely due to a bad motherboard.

An unexpected expense – \$19,300 – occurred when the VFD drive in Pump #1 failed on June 21st and Greg had to purchase and install the part. This cost was for the part only, not labor.

The solar field has been mowed and is ready for CEDG.

Due to the hot weather, the CO2 tank malfunctioned when the pressure relief valve began hissing. Merit Mechanical serviced it and found it was significantly low on freon which was replenished. No leaks were found but the caps with seals were replaced as a precautionary measure.

Greg will meet with Superintendent Dan Mair to secure his signature on the athletic field easement which will be presented next month for CTPWD Board approval.

VALLEY VIEW PROJECT

Greg reported the IEPA permit was issued June 20th and the contractor is expected to make the connection soon after, allowing CTPWD to begin providing their water.

Chairman Sutton will review the original agreement to confirm, but he suggests CTPWD charge Valley View for the master meter (approx. \$4,500.) He explained its standard practice and would be considered hardware, something which CTPWD wouldn't have agreed to purchase for their construction project.

SOLAR ARRAY STATUS

Josh said there's no update as we're still within the June 30th – July 31st window in which CEDG is required to begin construction. He would, however, like to speak with Dan Maloney for a status update.

On June 12th, the Homeowner's meeting was finally held, attended by six of the eleven invited homeowners. Chairman Sutton reported it was a good discussion and the residents had great questions: Spraying, quantity of electricity expected to be produced, entity responsible for disassembly at the end of its lifecycle, how the tracking system works and if panels will create a glare and how the field (next to a private driveway) will be accessed – for which the residents received satisfactory answers. Overall, they were appreciative of the information and no objections were raised regarding the project.

OLD BUSINESS

None.

NEW BUSINESS

None.

BOARD MEMBER ITEMS

Chairman Sutton, Jason Howard and Christine Slagel will be unable to attend the August 12th meeting.

ADJOURNMENT

John Bellisario moved to adjourn the regular meeting at 7:32pm; seconded by Josh Zulu.

Motion passed unanimously.

NEXT MEETING

Monday, August 12, 2024, at 7:00pm. Please call to be excused if you're unable to attend.

P. Pitcher
Board Secretary