

MEETING MINUTES
REGULAR MEETING of the BOARD OF TRUSTEES of the
CATERPILLAR TRAIL PUBLIC WATER DISTRICT of WOODFORD
COUNTY ILLINOIS on June 10, 2024, at 7:00 PM, via GoTo and at
404 TEN MILE CREEK ROAD, EAST PEORIA, IL 61611-9240

CALL TO ORDER

Chairman Sutton called the meeting to order at 7:08pm, noting a Quorum was present.

ROLL CALL / ATTENDEES

Physically present – Bob Sutton, John Bellisario, Jason Howard, Christine Slagel, Tiffany Stanley, Kay Webber, Josh Zulu, Greg Long

via Teleconference – None

Excused – Angie Keil, Patti Pitcher, Zach Taylor

ANNOUNCEMENTS

The IEPA report arrived. Two deficiencies were noted to which Greg responded in a letter. (1) Capacity – This was a newer law and we are “grandfathered” in; (2) New law for which no notification was received of its existence. Chairman Sutton noted this report is a great summary of our water plant and pointed out there are no PFAs detected in our samples.

APPROVAL OF MINUTES

Greg requested a change on Page 2, second-to-last paragraph: (2) Bacti plan will be revised to meet new EPA requirements.

Josh Zulu moved to approve the May 13, 2024, Minutes with the revision; seconded by Jason Howard.

Motion passed unanimously.

PUBLIC COMMENTS

None.

LEAK ADJUSTMENT(S)

One leak adjustment on Hickory Creek Court from last month was denied. A cat turned on the customer’s water which does not meet the criteria of our leak adjustment policy.

DISTRICT BILLING REPORT

Chairman Sutton reported a total of 2,036 bills with a read date of May 23, 2024, were sent totaling 9,474,386 gallons. Water billed was \$127,421.62. Loan service billed was \$10,160.00 and penalties billed were \$1,908.63, for a grand total billing of \$139,490.25 for the month of May.

FINANCIAL REPORTS

TRANSACTION LIST BY VENDORS / BILLS PAID

Tiffany noted a few lightning strike expenses for May - Pit meter for Valley View, MTCO Park athletic fields water meter and two check valves by G.H. Rich.

A 50% deposit was made on a new CTPWD laptop approved for Angie to use at home as needed.

Greg reported bulk water sales for May will be billed in June.

Chairman Sutton reported insurance rates have increased significantly nationwide. Fortunately, CTPWD has benefited from the third year of a freeze on our property insurance. Worker's Compensation is the only notable increase due to it being based on payroll which has also increased. A slight increase in automobile premiums was because of the new truck. Overall, CTPWD increases were very reasonable and current coverage is valid through June 1, 2025.

No objections regarding the May expenses totaling \$167,252.65.

John Bellisario moved to approve the bills paid in May; seconded by Christine Slagel.

Motion passed unanimously.

BALANCE SHEET / PROFIT & LOSS / CASH FLOW

The C/R for May was 1.47.

CEFCU fee was overcharged which will be corrected.

Net Income for May was \$16,752.00. Cash flow balance at the end of May was \$801,191.00.

Jason Howard moved to approve financial reports as presented; seconded by Kay Webber.

Motion passed unanimously.

DISTRICT SUPERINTENDENT'S REPORTS

USAGE REPORT

Greg reported 12,744,000 gallons were pumped in May. The Bacterial test was OK and the average fluoride level was 0.691 (target 0.6-0.8). Hardness was 3.8 grains per gallon during May.

Lightning strike related: Valve activator fuse shipped but not yet received.

No word on alternative CO2 equipment per Farnsworth, but they are following up.

Hydrant flushing is complete having flushed 400 hydrants.

Four contractors wanted water at the same time, but we only have one meter: G.H. Rich, KBL, Walker Excavating, Dunne Company (athletic fields). A large order from KBL (400K – 800K gallons counted by tank load) will be billed in June.

Chairman Sutton asked if the lightning strike claim could be wrapped up by the new fiscal year. Greg replied not likely because the CO2 equipment is still questionable.

VALLEY VIEW PROJECT

Greg reported the Valley View project is complete. Pressure test and sampling were completed with Bacti passed. Operating permit documentation has not yet been received by Valley View, but water can be turned on as soon as Greg gets the permit and the last connection is made.

Atty. Heiple reviewed the 30-year lease on the pipeline to Valley View for \$1.00/year which requires CTPWD responsibility for maintenance. After the 30-year term expires, ownership of the line will be ceded to CTPWD.

Jason Howard moved to approve the Lease; seconded by John Bellisario.

Motion passed unanimously.

SOLAR ARRAY STATUS

Josh Zulu reported we're waiting on a start date for installation. Greg will get back lot mowed beforehand. Chairman Sutton suggested staff rent a Bush Hog to do so.

Josh has reminded CEDG of the need for a fence.

The Homeowner's meeting is scheduled for Wednesday, June 12, 2024, at 5:30pm. Of the 11 adjacent homes, only 3 residents have responded. In order to meet the Open Meetings Act guidelines, Chairman Sutton and Josh Zulu will be the only CTPWD Board representatives to avoid a quorum being present, along with Greg Long and Steve (CEDG).

OLD BUSINESS

None.

NEW BUSINESS

Preliminary annexation approval of the 4.8-acre lot along Ten Mile Creek Road is being sought, contingent upon proper documentation and presentation. Jim Paul's attorney has initiated the paperwork and publishing notifications in the newspaper.

Josh Zulu moved to pre-approve the annexation as described above; seconded by John Bellisario.

Motion passed unanimously.

BOARD MEMBER ITEMS

Greg and Atty. Heiple are working on the easement for the athletic fields which will be on next month's Agenda.

Josh mentioned the recent price increase in Bloomington's water rates that were needed for infrastructure. Rates will increase 100% by 2026 in increments of 33% in May 2024, 2025 and again in 2026.

Chairman Sutton reported Ameren power rates were 6.5 cents/kWh for one month (June) and he approved a contract for 8.5 cents/kWh for six months which should be superseded by the Solar Array system.

The Board is looking for suggestions for Kay Webber's replacement in 2026 as she will not be renewing her term. Chairman Sutton suggested trying to keep our community well represented by possibly seeking a resident from the Whispering Oaks or Fandel Farms subdivisions.

ADJOURNMENT

John Bellisario moved to adjourn the regular meeting at 8:42pm; seconded by Jason Howard.

Motion passed unanimously.

NEXT MEETING

Monday, July 8, 2024, at 7:00pm. Please call to be excused if you're unable to attend.

*Christine Slagel for
P.Pitcher Board Secretary*