

MEETING
OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE
CATERPILLAR TRAIL PUBLIC WATER DISTRICT OF WOODFORD
COUNTY ILLINOIS ON OCTOBER 9, 2017 AT 6:58 PM
AT 404 TEN MILE CREEK ROAD, EAST PEORIA, IL. 61611-9240

Present: D. Cusac, J. Ezzell, J. Schaffer, C. Slagel, R. Sutton and K. Webber
Excused Absence: J. Zulu
(G. Long, M. Gurbal and J. Burkhalter)

The meeting was called to order by Bob Sutton, chairman, at 6:58 pm and declared a quorum present.

Leak Adjustments – Bob reported on two leak adjustment requests this past month. One located at 701 Bittersweet Ave. and the other at 409 Somerset. The Water District approved both request as they were repaired. One adjustment was for \$40.55 and the other was for \$51.21.

Public Comments

Landscaping Repairs - A customer on Highland Road asked about a pile of dirt that was still there after a water leak was repaired. The Water District will inform the customer that they do level these piles, but they need to allow the ground to settle first. This takes some time and rainfall.

Erosion Concern – Mr. Reed Stuedemann contacted the Water District about his concern that our wastewater discharge is causing erosion, resulting in excessive amounts of sediment in his settling basin and pond. Bob Sutton, John Ezzell and Mr. Stuedemann walked the area of concern. Pictures and an explanation of the issue were distributed. After considerable discussion, the Board authorized Bob and John Ezzell to contact Jonathan Heiple to determine how to proceed.

Minutes Approval

Motion was made by Kay Webber to approve the September 11, 2017 minutes, seconded by Dave Cusac and was unanimously approved.

Treasurer Report

Bills- Margaret provided the board a list and explanation of bills paid in September. **Motion** made by John Schaffer to approve payment of September bills, seconded by John Ezzell and was unanimously approved.

Financials - Margaret provided the board explanation of the last 3 month's Profit & Loss statement, current Balance Sheet and year to date Cash Flow statement. While researching options for the CEFCU General Fund Checking account balance, Margaret discovered some banks offer a Cash Sweep account, where the bank moves money to different banks automatically. She will check with CEFCU regarding our account and report at next month's meeting. **Motion** to approve the financial statements by John Ezzell, seconded by Dave Cusac and was unanimously approved.

Historial Data and 5 Year Cash Flow – Margaret presented a detailed 5 year Capital Forecast she had put together. The Board was very impressed with the information presented.

Update on Audit Status – Margaret reported the auditors had completed this year’s audit in only 2 days. In addition, the lack of segregation of duties due to only 2 people in the office to complete these was resolved this year, with the addition of Judy performing some of the duties.

District Superintendent’s Report

Usage report – Greg reported 13,743,000 gallons pumped in September. The bacterial test was fine and the Fluoride test was .707. The hardness was 5.1 grains per gallon.

Additional Lead and Copper Testing Required – Greg reported the 20 water tests sent to Springfield indicated 1 was high in lead and 5 were high in copper. After additional flushing and adjustments, he ran another 30 samples resulting in only 1 high in copper and the same one high in lead. Greg will report to Springfield what he did to correct the issue and will wait for their determination on whether additional testing will be required in the future.

Bids for cleaning Water Towers/Sealing Brick – These two projects should be ready for bids within the next week or two.

Cost/Benefits of Alternatives for Residual Chlorine – Greg mentioned a quote he had received for a mixer for the Ground Storage Tank of \$12,281.20 installed. He felt the two towers would be higher because of their location. He will continue to look for alternatives to enhance the Chlorine residuals.

In addition to the agenda, Greg reported the programmable engine exerciser was installed for the Generator. This new programming will run the generator for 2 hours every other week under a load. He also informed the Board he had replaced a hydrant at the end of Sunset Lane.

Status Review – Old Business

Arcadis Response Letter – John Ezzell,

Policy for Residential Updates – John Schaffer and Greg Long worked on this policy. Bob and Greg will contact Jonathan Heiple to discuss.

New Business

Date and Time for Plant Tour/Offsite Lunch - Bob mentioned there will be a tour of the water plant on November 3rd. A luncheon will follow at The Grille at 1:00. All personnel as well as Board members are invited. The regular Board meeting will still be held on October 13.

Board Member Items

Greg stated they will review the plans for The Woods in Germantown Hills this week. Regarding updating the GPS for these locations, this will be completed when the valves are installed. Greg stated he will request a Witness Post to mark location of each shutoff valve. There should be 34 or 35 lots in this section.

Bob reported on the Cross Connection Survey which has to be completed every 2 years. So far there are 474 returned surveys. Regarding the questionnaire as to whether the customer is interested in auto payment from their checking account, 223 have indicated no and 183 yes. So there is a considerable interest in this service.

Motion made by Dave Cusac to adjourn the meeting seconded by Kay Webber and was unanimously approved. Meeting adjourned at 9:15 pm.

Judy Burkhalter
Board Secretary

Water Plant Tour November 3 at 12:00 – Lunch at the Grille at 1:00 pm.
Next meeting will be November 13 @ 7:00 pm
Please call to be excused if you are unable to attend.