

MEETING
OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE
CATERPILLAR TRAIL PUBLIC WATER DISTRICT OF WOODFORD
COUNTY ILLINOIS ON OCTOBER 14TH, 2019 AT 7:00 PM
AT 404 TEN MILE CREEK ROAD, EAST PEORIA, IL. 61611-9240

Present: J. Ezzell, J. Schaffer, C. Slagel, R. Sutton, Z. Taylor, K. Webber and J. Zulu,
Guest: Jonathan Heiple.
Staff Present: M. Gurbal and G. Long
Excused Staff Absence: J. Burkhalter

The meeting was called to order by Chairman Bob Sutton at 7:00 pm and declared a quorum present.

Public Comments – None

Minutes Approval

Motion to approve the September 2019 Board minutes by John Schaffer, seconded by Kay Webber and was unanimously approved with one abstention.

Treasurer/Billing

Bills Paid – Margaret reported on the bills paid in September 2019. **Motion** to approve the bills paid in September by Christine Slagel, seconded by John Ezzell and was unanimously approved.

Financials – Margaret reviewed the financials for September 2019. **Motion** by Zack Taylor to approve the September 2019 financials, seconded by C. Slagel and was unanimously approved.

District Water Billing - 2,012 bills were sent in September totaling 10,274,734 gallons. Water billed was \$99,501.39. Loan service billed was \$10,017.33, and Penalties billed were \$2,159.24, for a total bill of \$111,677.96.

District Superintendent's Report

Usage report – Greg reported 13,263,000 gallons were pumped in September. Bacterial test was ok and the fluoride was .660. The hardness was 4.2 grains per gallon.

Status Review – Old Business

Water Plant Cleaning and Sealed. Portico Painted – Greg reported water plant sealing and Portico painting was completed. Re-caulking of control joint is 75% complete.

Well 4 Fence – Greg reported fence installation is complete. There was a need for a permit costing \$50.00. Greg paid the fee and got the permit sorted out.

Outside plant lights with bad ballasts – Retrofit of outside lights to LED was completed October 10th.

New Truck & Equipment – Greg reported installation of light bar as \$574.00 per truck. The installation will be done on the 2012 and 2016 work trucks by PAFCO in East Peoria.

Erosion Remediation – Greg reported erosion control rip rap has been put in place

IT/SCADA Enhancement Plans – Greg met with Farnsworth to get computers ready for connecting to internet. He is waiting for final proposal from Farnsworth.

Greg and his team have instituted a new plant security check out list to ensure security of the plant when the staff are not at work.

Phoenix Energy Account Status – Due to lack of response from Phoenix Energy, Jonathan reported we may have to write off what they owe. Other ways of getting them to pay may require spending more money. However, we have since learned Phoenix is a subcontractor to Motorola Solutions. As such it was decided we leverage Motorola Solutions' position to get Phoenix to pay up. Zack offered to work with Greg in talking to Motorola Solutions to resolve the issue.

Business Office Part-Time Assistant – Kay reported 4 applications had been received. Kay and Angie would be conducting two interviews Tuesday October 15th.

Price Increase – Margaret reported positive year end cash flow would not be attainable after 2020 at current water rates. She presented 3 pricing increase scenarios and related 5-year cash flows starting with year 2020. It was decided that a new scenario be calculated to include completion of design and engineering work to make the Crescent Drive water main extension Shovel Ready only.

In order to determine how competitive our water rates are, Greg will attempt to get water rates from towns with plants and operations similar to ours. The three Illinois towns targeted are Princeton, Forsyth and Virginia.

Motion to adjourn the meeting by Zach Taylor, seconded by John Ezzell and was unanimously approved. Meeting adjourned at about 9:00 pm.

Josh Zulu for Judy Burkhalter, Board Secretary

Next meeting will be November 11th, 2019 at 7:00 pm.
Please call to be excused if you are unable to attend.