

**MEETING  
OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE  
CATERPILLAR TRAIL PUBLIC WATER DISTRICT OF WOODFORD  
COUNTY ILLINOIS ON MAY 13, 2019 AT 7:00 PM  
AT 404 TEN MILE CREEK ROAD, EAST PEORIA, IL. 61611-9240**

Present: J. Ezzell, J. Schaffer, C. Slagel, R. Sutton, Z. Taylor, and J. Zulu

Excused Absence: K. Webber

Staff Present: G. Long, M Gurbal and J. Burkhalter

The meeting was called to order by Chairman Bob Sutton at 7:00 pm and declared a quorum present.

**Public Comments** – Leak Adjustments:

Three leak adjustments were approved:

\$207.66 at 435 Old Germantown Rd.

\$40.58 at 222 E. N. Lakeview Dr.

\$363.68 at 704 Woodland Knolls

**Minutes Approval**

**Motion** to approve the April 2019 Board minutes by John Ezzell, seconded by John Schaffer and was unanimously approved.

Executive Minutes – Bob mentioned there were some changes to be made and he would work with Judy to revise. They will be approved and signed at the June Board meeting.

**Treasurer Report**

**Bills-** Margaret reported on the Bills paid in April, 2019. **Motion** to approve bills paid in April by John Schaffer, seconded by Zach Taylor, and was unanimously approved.

**Financials** – Margaret distributed and went over the financial statements. **Motion** to approve the April financials by Josh Zulu, seconded by Christine Slagel and was unanimously approved.

**District Water Billing** - 2,007 bills were sent in April totaling 9,023,208 gallons. Water billed was \$88,762.90, loan service billed was \$10,004.18, and Penalties billed were \$1,311.83, for a total bill of \$100,078.91.

**District Superintendent's Report**

**Usage report** – Greg reported 10,625,000 gallons were pumped in April. Bacterial test was ok and the fluoride was .718. The hardness was 5.7 grains per gallon

**3<sup>rd</sup> Set of 40 Samples Progress** – Greg indicated he had distributed 40 samples, and all but 4 had been returned at this time. He has sent 20 to the labs and is waiting to collect the final 4 before sending the next 20. Should he not be able to collect the final 4 samples, he may need to choose 4 other sites.

**Employment Actions:**

**Part-time Summer Help** – Greg has hired Ross Stanley again this year for the summer help.

**Operator** – Greg has hired a new operator to start soon.

Chlorine Burn – Greg discussed residual chlorine levels in the system and the possible need for a chlorine burn. He will be attending meetings in June and August where he hopes to find more information on new requirements.

To determine need for further treatments, Bob suggested Greg compare residual chlorine levels in the system prior to the tank mixers and since the mixers have been in use after starting flushing in June.

Mains Flushing Schedules – Greg indicated they will start flushing by June 1<sup>st</sup> if not sooner and they will flush during the day.

SCADA Status – Greg stated the data purging works now, however, there are still issues with the overflow files. John Ezzell distributed a detailed history of our SCADA program at CTPWD. After considerable discussion, Bob and John E. decided they would discuss the issues this week or next week.

### **Status Review – Old Business**

Water Tower & Tank Cleaning Bids – Greg indicated we have hired Giant Maintenance to clean the towers. We have received their insurance information and presently just waiting for the weather to cooperate for them to begin. They estimate 3 – 4 days to complete. Painting of the towers will be assessed later.

Erosion Remediation Material - Greg reported they had contacted LaHood Construction, Inc. about broken concrete. LaHood charges \$400 for a semi-load, and Greg and John said we would start with 5 loads, dumping in two spots on the ravine. John Ezzell said he can rent a D6M Caterpillar from Hoerr Machinery for \$2,500/week, and \$500/freight. John said he could operate for us and could start in June or July. Margaret indicated this could be an issue, and may need insurance on John to operate. They will investigate and discuss later.

Insurance – Margaret distributed a comparison of insurance policy quotes for the Board's review. The two companies, Assurance and Corkill were very difficult to compare as they were not laid out the same. She indicated the Public Officials & Employee Liability and the Workers Compensation sections had been awarded to Corkill. Bob and Josh Zulu will continue to work on the remaining insurance selection.

Electrical Contract – Josh Zulu indicated Steve Smith with Clean Energy Design Group has been working to bundle our Electric Services with the Village, schools and Metamora for better rates; without much success. It was decided to have Steve get bids for CTPWD alone, as well as continue to try to bundle, and we will reserve the right to accept or reject all bids. **Motion** for Josh Zulu and Bob Sutton to resolve the electrical contract by Zach Taylor, seconded by John Schaffer and was unanimously approved.

### **New Business**

Employee Spending Limits – John Ezzell distributed a proposal for procedure for Employee Spending Limits. The Board reviewed and made suggestions. Margaret will update the procedure with the recommendations and distribute for approval at a future meeting.

Adding Customers – Bulk Water, Existing Subdivisions/Homes - To be discussed in a future meeting.

### **Board Member Item**

Bob stated Angie will be out of the office June 5, 6 and 7<sup>th</sup> and has requested the Board submit their Board agenda items by June 4<sup>th</sup>.

John Ezzell mentioned there is no WiFi in the office – it was agreed to ask Ryan to get a router and install it.

Greg indicated the EPA will be at the August Midstate Operators Meeting and should have good information to share. He is hoping for some grants to be made available for small community systems to add new customers. This will be discussed in the future to determine how to make it economical for all.

Zach indicated he will not be at the July Meeting.

Margaret stated since there will not be an approved budget prior to the new operator starting work, the Board needs to vote on and approve the purchase of a new truck and equipment as a stand-alone project at the June Board meeting She will not be at the June meeting.

**Motion** to adjourn the meeting by John Ezzell, seconded by Josh Zulu, and was unanimously approved. Meeting adjourned at 9:38 pm.

Judy Burkhalter  
Board Secretary

Next meeting will be June 10, 2019 @ 7:00 pm  
Please call to be excused if you are unable to attend.