

MINUTES
OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE CATERPILLAR
TRAIL PUBLIC WATER DISTRICT OF WOODFORD COUNTY, ILLINOIS
ON MARCH 14, 2016, AT 7 PM AT
404 TEN MILE CREEK ROAD, EAST PEORIA, IL 61611-9240

Present: D. Cusac, A. Gardner (Excused at 7:15 pm), B. Leas, J. Litherland, J. Schaffer, R. Sutton, and J. Zulu
Guest: Kay Webber
(J. Burkhalter and G. Long)

The meeting was called to order by the chairman, R. Sutton at 7 pm and declared a quorum present.

Public Comments

Heather Ioerger, a water district customer attended the beginning of the meeting to ask about an \$800 water bill they received for February. The bill indicated a leak occurring several days in February and then stopping. Ryan Hogan, technician for the water district went through their home to determine the cause for the leak. Possible cause was a leaky toilet. The homeowners have replaced all the seals on fixtures in the four bathrooms. The Water District will continue to monitor and take weekly readings for the next few months. The Board discussed the situation and the homeowners will qualify for the \$403 adjustment once the request has been submitted. The homeowner asked if a notification could have been sent to them prior to the water bill indicating the leak. Due to the reports only being run two days prior to the monthly billing this is not really feasible.

Minutes

Motion was made by John Litherland to approve the February 8, 2016 minutes, seconded by Dave Cusac and was unanimously approved.

Treasurer Report

Bills- Margaret was unable to attend the meeting. Bob Sutton reviewed the bills paid in February.

Motion made by John Schaffer to approve the bills paid in February, seconded by John Litherland and was unanimously approved.

District Superintendent Report

Usage Report- Greg reported 9,482,000 gallons were pumped in the month of February. The bacterial test was fine and the fluoride test was .67 which is within the new requirements of .65 to .74.

Anker Lane Project – Cullinan Development has approved the easement description. Jonathan Heiple will be filing the paperwork.

Hydrant at Anker Lane – Hoerr Construction offered the lowest bid of \$3,270.00 for the installation of a hydrant for Anker Lane.

Truck Bids – Greg received two truck bids, with Lighthouse Buick GMC in Morton providing the best price for a GMC with Bluetooth at \$29,200. Discussion was held on whether to purchase a new truck now, or postpone for another year. **Motion** by Bob Leas to purchase the truck with the lowest bid this

year, seconded by Dave Cusac, and was unanimously approved.

Conference – Greg reported on recently attending a conference discussing EPA requirements, etc.

Status Review/Old Business

401K Plan eligibility – The plan will continue as is.

New Business

CTPWD Board Development – Bob Sutton stated it was time to look at the Board Survey again this year to see how effective we are and what we need to do to develop our board members. Bob requested John Schaffer and Josh Zulu review the previous Board Survey to determine updates or changes to be considered.

Employee Survey – Regarding the Employee Survey, Bob requested Dave Cusack and John Litherland review the previous Employee Survey to determine changes needed.

Both surveys with recommended changes will be reviewed in April. If approved, the surveys will be completed for the May Board meeting.

Board Member Items

Resignation- Bob Leas regretfully notified the board that he would resign effective March 31, 2016. The board thanked Bob for his excellent service over the years and wished him well.

Phone List – A revised phone list was submitted for review and OK'd. Judy Burkhalter will distribute updated list to Board Trustees at the April meeting.

Motion made by Dave Cusac to adjourn the meeting, seconded by Josh Zulu and was unanimously approved. Meeting adjourned 8:25 pm.

Judy Burkhalter
Secretary

Next Meeting- April 11, 2016 7pm
Please call to be excused if you are unable to attend.