

MEETING
OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE
CATERPILLAR TRAIL PUBLIC WATER DISTRICT OF WOODFORD
COUNTY ILLINOIS ON MARCH 12, 2018 AT 6:58 PM
AT 404 TEN MILE CREEK ROAD, EAST PEORIA, IL. 61611-9240

Present: J. Ezzell, J. Schaffer, C. Slagel, Kay Webber and J. Zulu
Guest: Zach Taylor
Excused Absence: R. Sutton
(M. Gurbal, G. Long and J. Burkhalter)

The meeting was called to order by John Ezzell, vice-chairman, at 6:58 pm and declared a quorum present.

Introduction and Welcome

Zach Taylor was welcomed to the Board. His letter has been submitted to Woodford County and once the County Board approves him he will be able to start voting. Zach introduced himself and the Board members and attendees gave a brief introduction of themselves.

Public Comments

John Ezzell reported on a leak adjustment that was approved in February for 2 months. He indicated the customer had requested an additional month be considered for leak adjustment because of the difficulty in detecting the leak. A request for a motion to change the CTPWD Leak Adjustment Policy to be able to further grant a 3rd month leak adjustment due to extenuating circumstances died due to lack of a motion.

Minutes Approval

Motion to approve the February 2018 minutes as amended by Kay Webber, seconded by John Schaffer and were unanimously approved.

Treasurer Report

Bills- Margaret provided the Board a list and explanation of bills paid in February. **Motion** to approve bills paid in February by John Schaffer, seconded by Christine Slagel and was unanimously approved.

Financials - Margaret provided the Board an explanation of February's Profit & Loss statement, current Balance Sheet and year to date Cash Flow statement. **Motion** to approve the financial statements by Josh Zulu, seconded by Kay Webber and was unanimously approved.

District Water Billing - 2,001 bills were sent in February totaling 8,789,126 gallons. \$87,455.69 in water was billed and loan service of \$9,970.33. Penalties were \$1,292.93 for a total of \$98,718.95.

District Superintendent's Report

Usage report – Greg reported 8,899,000 gallons pumped in February. The bacterial test was fine and the Fluoride test was .737. The hardness was 4.4 grains per gallon.

Filter Clean – Greg stated he had received a bid from Water Solutions Unlimited to clean all four filters

in April for \$9,400. The process would require them to clean 2 filters at a time over a 48-hour period. The Board had budgeted \$10,000 for this project. The Board will discuss and consider in April.

Status Review – Old Business

Insurance Update – Margaret reported that the new Office Administrator had expressed concern with the life insurance provider. Margaret suggested checking with other providers when it was time to renew the contract. Joshua indicated he would discuss with Bob and Angie when Bob returns.

Office/Shop Roof – John Ezzell reported that Bob Sutton has quotes for repair and submitted to the Insurance Company; however, the claim has not been paid yet so the work cannot be started.

Lightning Strike Damage – Greg indicated we are about ready to gather all the bills to submit the claim.

Plant Roof Warranty/Repair – John Ezzell researched different options for the roofing. He presented a handout including charts of several options. He indicated he was still waiting for the details on two of the options. After considerable discussion, the Board requested additional data input and suggested contacting Farnsworth for their opinion on the roof prior to making a decision. In addition, a possible special meeting may be called prior to our April meeting in order to make a decision before the Optional Roofing Bids expire on April 8, 2018, and get the process started as soon as possible.

Tank Mixers – Not discussed due to meeting time constraints.

Erosion Concern Study – Not discussed due to meeting time constraints.

New Business

Motion by Joshua Zulu, seconded by Kay Webber, and was unanimously approved to adjourn the regular meeting, to begin the Executive Session at 9:08 pm.

Executive Session

Regular meeting called to order by Vice-Chairman John Ezzell at 9:12 pm. and a quorum declared.

Motion made by Josh Zulu to implement the action discussed in the Executive Meeting to make the new Office Administrator full time and make recommended salary adjustment, effective April 1, 2018.

Motion by John Schaffer to adjourn the Board meeting, seconded by Christine Slagel and was unanimously approved. Meeting was adjourned at 9:14 pm.

Judy Burkhalter
Board Secretary

Next meeting will be April 9, 2018 @ 7:00 pm
Please call to be excused if you are unable to attend.