

MEETING
OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE
CATERPILLAR TRAIL PUBLIC WATER DISTRICT OF WOODFORD
COUNTY ILLINOIS ON JUNE 12, 2017 AT 7:00 PM
AT 404 TEN MILE CREEK ROAD, EAST PEORIA, IL. 61611-9240

Present: D. Cusac, J. Ezzell, J. Litherland, J. Schaffer, R. Sutton, K. Webber, and J. Zulu
(G. Long, J. Burkhalter, and M. Gurbal)

The meeting was called to order by Bob Sutton, chairman, at 7:00 pm and declared a quorum present.

Public Comments

The Leak Adjustment request for 1331 N. Paradise in the amount of \$187 was approved. There was a leaky toilet which was fixed.

Discussion was held on Kristen Davis's account, which is past due. Woodford County Heartline will be paying \$200 toward her overdue account. The Board also approved the Leak Adjustment she had filed for \$94, as she had repaired a leaky valve.

Minutes Approval

Motion was made by John Litherland to approve the May 8, 2017 minutes, seconded by Kay Webber and was unanimously approved.

Treasurer Report

Margaret reported on the May 2017 bills paid. **Motion** made by John Schaffer to approve the bills paid in May 2017, seconded by Josh Zulu and was unanimously approved.

Margaret next reported on the financial statements including Balance Sheet, Profit & Loss Statement and Statement of Cash Flow. Margaret stated the 1997 Bond is now paid off. **Motion** to approve the financials by John Ezzell, seconded by Josh Zulu and was unanimously approved.

District Water Bills

1,997 bills were sent in May totaling 9,206,510 gallons. \$89,826.36 in water was billed and loan service of \$9,937.67. Penalties were \$1,286.70 for a total of \$101,050.73.

District Superintendent's Report

Usage report – Greg reported 11,993,000 gallons pumped in May. The bacterial test

was fine and the Fluoride test was .713. The hardness was 4.6 grains per gallon.

O.R.A.C.L.E. permit application –The EPA in Springfield acknowledged the receipt of the application on April 26. It should take about 60 days for the application to be approved.

Well 6 – The well was tested with great results indicating hydrocarbons were less than detectable.

Scada Upgrade – Greg reported there had been some issues, however, Farnsworth has resolved them promptly.

Summer Help – Ross Stanley started working May 20th.

Backwash Pump – One pump was pulled and taken to Armature Motor and Pump Co. for repair of a failed seal. It is expected back by June 14.

Generator Reprogramming – Generator reprogramming was not possible Altorfer discovered the controller interface was corroded possibly requiring a replacement of the module. Altorfer will send a quote for this.

Sealant block for outside of plant – The Board asked Greg about the timing for resealing the outside block on the plant. This will be added to the 2018 budget with plans to apply this fall, when the weather is dryer.

Election of Officers – **Motion** by John Litherland to approve Robert Sutton as Chairman, John Ezzell as Vice Chairman and Margaret Gurbal as Treasurer for fiscal year 2018. Seconded by Kay Webber and was unanimously approved

Status Review – Old Business

Insurance Coverage – Bob reported that he, John Litherland and Margaret Gurbal had reviewed both Corkill Ins. and Assurance proposals. After review they decided on going with Assurance. Bob contacted both companies with the decision.

New Business

Employee Survey – Kay reviewed the results of the survey generating discussion on the best way to resolve employee concerns. The Board decided to run any changes to ordinances or office policies by Lisa before voting on change, due to her knowledge of the systems and what is feasible. Discussion was also held on the Board's knowledge of the staff's duties. When employee evaluations are held, Greg and Bob will

discuss with the staff how they would like the Board to proceed to better understand their positions.

Board Member Items

John Litherland noticed the lime piles were much larger than previously. Greg informed the Board that these larger piles were due to the muddy clay under the piles when moving. Larger piles create less mess.

Bob mentioned he would not be at the July meeting, and asked that John Ezzell as the new Vice Chairman lead that meeting.

Motion made by Dave Cusac to adjourn the meeting seconded by John Litherland and was unanimously approved. Meeting adjourned at 8:25 pm.

Judy Burkhalter
Board Secretary

Next meeting will be July 10, 2017 @ 7:00 pm
Please call to be excused if you are unable to attend.