

MEETING
OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE
CATERPILLAR TRAIL PUBLIC WATER DISTRICT OF WOODFORD
COUNTY ILLINOIS ON JUNE 10, 2019 AT 7:05 PM
AT 404 TEN MILE CREEK ROAD, EAST PEORIA, IL. 61611-9240

Present: J. Ezzell, J. Schaffer, R. Sutton, Z. Taylor, and K. Webber
Excused Absence: C. Slagel and J. Zulu
Guest: Steve Smith with Clean Energy Design Group
Staff Present: G. Long and J. Burkhalter

The meeting was called to order by Chairman Bob Sutton at 7:05 pm and declared a quorum present.

Public Comments – No public comments

Minutes Approval

Motion to approve the May 2019 Board minutes by John Ezzell, seconded by John Schaffer and was approved with one abstention.

Motion to approve the April 2019 Executive Board minutes by John Schaffer, seconded by Zach Taylor and was unanimously approved.

Status Review – Old Business

Electrical Contract - Steve Smith with Clean Energy Design Group reported on the electrical contract situation. He has sent 7 proposals which are due Monday, June 17th. He will consult with Bob and Josh Zulu to accept or reject by Tuesday, June 18th. Steve suggests signing an 18 month or 2-year contract and feels the pricing should be as low as \$0.034 to \$0.04/kwh.

For comparison, 1st 5 months of year CTPWD paid \$0.05293, and for each \$0.001 price reduction at average usage = \$51.00 cost reduction per month.

Treasurer Report

Bills- Bob reported on the Bills paid in May, 2019. **Motion** to approve bills paid in May by John Schaffer, seconded by Zach Taylor, and was unanimously approved.

Financials – There were no financials reported in Margaret's absence.

District Water Billing - 2,010 bills were sent in May totaling 8,709,992 gallons. Water billed was \$86,432.85. Loan service billed was \$9,997.84, and Penalties billed were \$1,490.88, for a total bill of \$97,921.57.

District Superintendent's Report

Usage report – Greg reported 11,773,000 gallons were pumped in May. Bacterial test was ok and the fluoride was .669. The hardness was 5.5 grains per gallon

3rd Set of 40 Samples Progress – Greg reported the third round of 40-lead/copper samples had been completed, and the report came back today that we passed. Based on successful tests, we are now eligible for reduced sampling frequency of collecting 20 samples every 3 years.

Summer Help – Greg reported Ross Stanley had acquired a full-time position and would not be working for us this summer. Bob had given him another possibility which Greg will pursue.

Water Tower and Tank Cleaning – Greg stated the towers and tanks have been cleaned as of May 30th. No painting is required for the towers. John Ezzell had prepared notifications for bids on painting the ground storage tank, lime silo and head tank, and sealing & re-caulking the Treatment Plant. Zach and Greg will send John contact information for these bids, which will be sent soon.

Yard Repair – Greg stated due to the wet weather; the equipment used in cleaning the towers left deep ruts. Greg and John E. agreed to share 50% of the rut repair cost of \$1,350.

Rip Rap – Greg ordered 5 semi loads of rip rap at \$375 per load from LaHood Concrete Inc., to be delivered, Tuesday, June 11th. The Board then discussed options for moving the concrete to the ditch.

Chlorine Residual – Greg and Ryan attended a meeting in East Peoria last week discussing further EPA requirements for minimum chlorine residuals requirements. The new regulation of a minimum 1.0 mg/liter throughout the distribution system will go into effect August 1, 2019. To assist with maintaining the new regulations, Greg ordered 3 auto flushers at \$2,070 a piece. They are portable and can be moved where they are needed.

Bob reminded the Board that Greg would be putting together a report to determine how the mixers are doing. This report will consist of data prior to the mixers, now with the mixers being in use, and then after flushing. The results will help us to determine where to put the automatic flushers.

Ammonia in Ground Water – Greg stated that in Illinois, naturally occurring ammonia is increasing, which can cause numerous issues. Greg will collect samples of Wells, 4, 5 and 6 to determine how much ammonia is in our water and determine how to treat, if necessary.

SCADA/IT Support – IT Support was discussed and it was determined John Ezzell will coordinate the immediate fix of the overflow data loss issue. Future IT support will be determined by Bob, Greg, and John.

Status Review – Old Business (Continued)

Insurance – Bob indicated he and Josh Zulu had decided to go with Corkill as our insurance carrier. He signed a contract for \$26,768/yr. Bob stated the reasoning behind this was:

1. In the past, it was difficult working with Allied (Assurance) in getting claims paid. Corkill has indicated they will have a dedicated Ombudsman contact for our company.
2. Corkill will save us \$641 on Workman's Comp.
3. Assurance had not reviewed our Public Officials & Employee Liability insurance amount. Bob and Josh felt we were over-insured at \$6m and could save significantly by reducing that coverage to \$2m with limited risk.
4. Overall insurance coverage cost with Corkill will be reduced \$2,916 from last year and \$3,369 lower than this year's quote from Assurance.

New Business

Truck for 3rd Operations Employee – **Motion** for Greg to purchase a truck for a maximum of \$30,000 by

John Ezzell, seconded by Zach Taylor and was unanimously approved.

John Ezzell indicated we may need additional budget items for:

- 1) Well #6 has exhibited lower flow and may need rehab. Before adding budget item, Greg will have magnetic flow meter tested. And
- 2) Well #4 needs a partial new fence around it.

Office Election – **Motion** by John Schaffer to retain Bob Sutton as chairman, John Ezzell as co-chairman, Margaret Gurbal as Treasurer and Judy Burkhalter as Secretary, seconded by Kay Webber and was unanimously approved.

Board Member Item

Greg mentioned Scott Friederich will start July 1st. Greg will purchase new shirts, hooded sweatshirts and jackets for all staff. He will also be purchasing a 3rd cell phone and found with the 3rd cell they will all get free upgrades.

Bob mentioned the Village will be putting in a 12” sanitary sewer line under the southbound lane of Ten Mile Creek Road to allow flow from plant 1 to plant 2 when necessary.

Motion to adjourn the meeting by John Ezzell, seconded by Kay Webber and was unanimously approved. Meeting adjourned at 9:55 pm.

Judy Burkhalter
Board Secretary

Next meeting will be July 8, 2019 at 7:00 pm.
Please call to be excused if you are unable to attend.