

MEETING
OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE
CATERPILLAR TRAIL PUBLIC WATER DISTRICT OF WOODFORD
COUNTY ILLINOIS ON JULY 9, 2018 AT 7:06 PM
AT 404 TEN MILE CREEK ROAD, EAST PEORIA, IL. 61611-9240

Present: J. Ezzell, J. Schaffer, C. Slagel, R. Sutton, Z. Taylor, and K. Webber
Staff Present: J. Burkhalter, G. Long, and M. Gurbal
Guests: Gary and Cherry McCoy, and Steve Smith with Clean Energy Design Group
Excused Absence: J. Zulu

The meeting was called to order by Bob Sutton at 7:00 pm and declared a quorum present.

Public Comments

Gary and Cherry McCoy expressed a concern with the Lime piles in view from their property. Greg informed them we are working with a new vendor for the lime removal. They are planning on removing the lime directly from the lagoons, rather than stockpiling it and allowing it to dry. However, if the direct lime removal doesn't work, we reserve the option of again stockpiling lime. Gary also suggested planting trees towards the front of their property and asked if CTPWD would consider cost sharing for the cost of the trees. Mr. McCoy said he would contact a landscaper to determine the best type of trees to plant in this area, or if trees will even grow in the soil. Bob Sutton stated we will stay in contact with the McCoy's and discuss again once they have more information.

Before the McCoy's left the meeting, John Ezzell informed them of the Erosion Issue behind the plant, near their property. He wanted to make them aware they may see some activity back there, as we begin creating weirs to slow down the erosion.

Leak Adjustment Bob reported a leak adjustment application had been submitted by the United Methodist Church for a leaky toilet which they repaired. It took place over a two-month period, the toilet was in the basement and no one heard it running. Bob approved the request for \$137.17.

Minutes Approval

Greg suggested moving the Absences in the minutes to below all attendees. **Motion** by John Ezzell to approve the June Board meeting minutes with the suggested changes, seconded by Christine Slagel and was unanimously approved.

Treasurer Report

Bills- Margaret provided a list and explanation of bills paid in June. **Motion** to approve bills paid in June by Kay Webber, seconded by John Schaffer and was unanimously approved.

Financials – Margaret stated she will not be able to provide the financials until the end of July due to end of fiscal year.

Auditors – Margaret indicated the Auditors would be here September 17.

2019 Budget – Margaret reviewed her FY2019 Profit & Loss Budget by Month as well as the 5 Year

Cash Flow for FY2019 – FY2023. She indicated she would be printing the 5 Year Capital Forecast and high maintenance items report every 3 months this next year for the Board to review and continue to refine.

District Water Billing - 2,006 bills were sent in June totaling 11,737,058 gallons. \$110,642.12 in water was billed and loan service of \$10,001.00. Penalties were \$1,172.07 for a total of \$121,815.19.

District Superintendent's Report

Usage report – Greg reported 13,410,000 gallons pumped in June. The bacterial test was fine and the Fluoride test was .657. The hardness was 5.4 grains per gallon.

Tank Mixer - We are still waiting for the EPA permit. In the interim, the preliminary work will be completed for the tank mixers so they will be ready to install as soon as the permit is received.

Status Review - Old Business

Warranty Update – Greg reported the plant roof has been replaced except for the coping. Hope to get this completed soon.

Farnsworth Charges Last Month – Bob, John Ezzell and Greg met with Kevin Hannel from Farnsworth to discuss the billing fees. Kevin will review the charges with Farnsworth staff and management.

Energy Contract Update – Steve Smith with Clean Energy Design Group reported to the Board a proposal he has prepared for Electric Service for both CTPWD and the Village of Germantown Hills. He is seeking bids from several electric providers for 12 months, 18 month and 24 months terms. He will send the proposal September 13 and request a response by October 1. This approach will require an extension of our current contract with Homefield Energy until December 1, 2018.

Insurance Claim Update – Bob reported the insurance has paid \$15,324 for the shop and office roofs. Of the \$2,375 still due, the insurance company will pay \$1,372, and we will pay the remaining balance. Regarding the Lightning Strike, we are responsible for the \$1,000 deductible, and Assurance should pay the \$12,000 - \$14,000 remaining.

Customer Appreciation VISA Card – John Ezzell spoke to Jonathan Heiple about the legality of providing a \$10 gift card to the customers that assist in collecting our IEPA mandated water samples to thank them for their cooperation to insure their water is safe, and thus, safe throughout our system. Jonathan indicated it is legal. Greg explained we need to collect the 40 samples every 6 months for 3 times. If we pass we will only have to collect 20 samples every 3 years. **Motion** by John Ezzell to purchase 80 \$10 Visa or other credit cards for our customers, seconded by Christine Slagel and was unanimously approved.

New Business

Penalties on Past Due Accounts – Margaret suggested the Water District begin charging the penalty for past due accounts the day after the bill due date. Presently the customer is not charged an overdue until the bills are read again. The Board will consider putting this in place with the new bills. Bob Sutton will check with Jonathan Heiple on the legal terminology to use when making this change.

Board Member Items

John Ezzell suggested creating a memo template to be used to send to Board members when they have information to share. The memo needs to take into consideration Open Meetings Act requirements. John Schaffer will work with John Ezzell on this template.

Zach Taylor expressed a concern that while the Board is trying to be a good neighbor when dealing with the McCoy requests, that we not overcompensate as the McCoy's were aware of the lime piles when they purchased their property. The Board will try to remain open when hearing the requests.

John Schaffer stated he is working on the billing updates with Angie and will invite her to the next meeting to address the Board on this subject.

Adjourn

Motion by Kay Webber moved to adjourn the meeting, seconded by Zach Taylor and was unanimously approved. Meeting was adjourned at 9:20 pm.

Judy Burkhalter
Board Secretary

Next meeting will be August 13th, 2018 @ 7:00 pm
Please call to be excused if you are unable to attend.