

MINUTES
OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE CATERPILLAR
TRAIL PUBLIC WATER DISTRICT OF WOODFORD COUNTY, ILLINOIS
ON FEBRUARY 8, 2016, AT 7 PM AT
404 TEN MILE CREEK ROAD, EAST PEORIA, IL 61611-9240

Present: D. Cusac, A. Gardner, B. Leas, J.Litherland, J. Schaffer, R. Sutton, and J.Zulu
Guest: Kay Webber
(J. Burkhalter, M. Gurbal and G. Long)

The meeting was called to order by the chairman, R. Sutton at 7 pm and declared a quorum present.

Public Comments

Bob Sutton reported that 2 customers had reported leaks and submitted a Leak Adjustment Application. One customer had a frozen pipe in a crawl space while the customer was in Colorado. The Water District will allow a \$140 adjustment to this customer. The second customer had not removed a hose on the outside faucet causing a leak. The hose has now been removed. This adjustment of \$137 was declined by the Board.

Minutes

For the January 11, 2016 minutes, a clarification was requested to the RPZ Ordinance section adding the phrase: "because it was unclear as to whether the Water District would provide proactively or on request" to the statement: "Also, for item #3 he questioned whether the Water District would know which local plumbers were used because it was unclear as to whether the Water District would provide proactively or on request."

Motion made by Dave Cusac to approve as amended the January 11, 2016 minutes, seconded by John Litherland and was unanimously approved.

Treasurer Report

Bills- Margaret provided the board an explanation of bills paid in January. **Motion** made by Dave Cusac to approve payment of January bills, seconded by Amy Gardner and was unanimously approved.

Financial Statements- Margaret provided the Board explanation of the current Balance Sheet, Profit & Loss statement, and year to date Statement of Cash Flow analysis. She noted that the Utilities, Operating Supplies and Insurance cost more than anticipated. Margaret will check the reason for these and will report at the next meeting.

Ordinances

Bob Sutton reported both the RPZ Ordinance and the Rate Increase Ordinance had been published on January 23rd, 2016 and the certificate of publication was on file. The Water District is in position to begin the rate increases with the February billing.

IEPA Survey

Bob Sutton stated there has been 1,707 IEPA Surveys returned of the 1,969 sent, which is an excellent response.

District Superintendent Report

Usage Report- Greg reported 11,528,000 gallons were pumped in the month of January. The bacterial test was fine and the fluoride test was .68 which is within the new requirements of .65 to .74.

Boil Order

A boil order was issued Monday January 18, 2016 for Surrey Lane due to a leak in a customer's service line. The shut off was inoperable. The boil order was lifted the following day, Tuesday, January 19.

Water Leaks

A water leak at 811 Heather Oak Court was repaired on Sunday January 31, 2016. No boil order was needed.

Anker Lane Project – Greg presented a plan for the easement and discussion on the requirements was held. Once Cullinan Properties and the Water District agree on the location and dimensions of the easement, Jonathan Heiple will write up the Ordinance.

Downed Trees - Greg stated Kacir Tree Service cleaned up the downed trees at a cost of \$1,000. Greg will repair the fence.

Truck Bids – Greg received one bid on a GMC for \$28,877 which would take 6 – 8 weeks to deliver. **Motion** by Dave Cusac to pursue additional bids and discuss in the March meeting. In addition, the Board suggested including a Blue Tooth in the bid. Seconded by Bob Leas, and was unanimously approved.

Status Review/Old Business

Margaret referred to the 401K plan and who is eligible which can be changed once a year. After the Board discussed options, it was decided to table until the March meeting after investigating how changes would affect the staff.

New Business

Bob Sutton stated the Village of Germantown Hills is now requiring our dumpster be fenced. Plans will be discussed in a future meeting.

Board Member Items

Amy Gardner suggested the Office Manager purchase an electric stapler for the office. Dave Cusac mentioned he had heard about a developer possibly putting in 55 new home sites near town, which would be possible new business for the Water District.

Motion made by Dave Cusac to adjourn the meeting, seconded by Bob Leas and was unanimously approved. Meeting adjourned 8:25 pm.

Judy Burkhalter
Secretary

Next Meeting- March 14, 2016 7pm
Please call to be excused if you are unable to attend.

