

MEETING  
OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE  
CATERPILLAR TRAIL PUBLIC WATER DISTRICT OF WOODFORD  
COUNTY ILLINOIS ON DECEMBER 11, 2017 AT 7:02 PM  
AT 404 TEN MILE CREEK ROAD, EAST PEORIA, IL. 61611-9240

Present: J. Ezzell, J. Schaffer, C. Slagel, R. Sutton, K. Webber and J. Zulu  
Unexcused Absence: D. Cusac  
(G. Long, M. Gurbal and J. Burkhalter)

The meeting was called to order by Bob Sutton, chairman, at 7:02 pm and declared a quorum present.

**Public Comments**

No public comments.

**Minutes Approval**

John Ezzell made some recommendations for wording changes to the Erosion Issue Review and Policy for Residential Updates. The Board reviewed the recommendations and **motion** was made by John Ezzell to approve the November 13, 2017 minutes with the recommended changes, seconded by John Schaffer and was unanimously approved.

**Treasurer Report**

Bills- Margaret provided the Board a list and explanation of bills paid and transactions made in November. **Motion** made by John Schaffer to approve payment of November bills and transactions, seconded by Kay Webber and was unanimously approved.

Financials - Margaret provided the board an explanation of November's Profit & Loss statement, current Balance Sheet and year to date Cash Flow statement. On the Balance Sheet she commented on the transfer of \$100,000 to Goodfield State Bank, reducing the amount in CEFUCU. On the P&L Margaret mentioned she had budgeted for pressure washing the tank, waterproofing sealant to be applied and cleaning the lime pools which had not taken place yet. **Motion** to approve the financial statements by Josh Zulu, seconded by Christine Slagel and was unanimously approved.

District Water Billing - 2,001 bills were sent in November totaling 10,154,599 gallons. \$96,374.38 in water was billed and loan service of \$9,963.01. Penalties were \$919.57 for a total of \$107,256.96..

**District Superintendent's Report**

Usage report – Greg reported 10,207,000 gallons pumped in November. The bacterial test was fine and the Fluoride test was .674. The hardness was 4.9 grains per gallon.

IPWMAN - Greg reported back on the IPWMAN question as to whether volunteers from other communities were covered by their own agency's insurance. He was able to determine each agency was solely responsible for their employees. **Motion** by Kay Webber to subscribe as a member to IPWAN contingent on insurance coverage. Seconded by Joshua Zulu and was unanimously approved.

Bids for Cleaning Water Towers/Sealing Brick Work – Greg reported they would wait another month on the bids, as they are dealing with roofing issues currently.

New Vendor for Lime Removal – on agenda under New Business - Greg reported he is working with a new vendor, Steve Byrd Farms Inc. for the lime removal. They are planning on removing the lime when wet, rather than stockpiling it and allowing it to dry.

### **Status Review – Old Business**

Erosion Concern Review – John Ezzell reported he had met with Kevin Hannel and Shawn Mauer of Farnsworth on November 28<sup>th</sup> to discuss the erosion concern. Shawn will put together a proposal by December 14<sup>th</sup>.

Policy for Residential Updates – Greg Long and John Schaffer distributed the policy draft for review. The Board discussed and made suggestions. **Motion** by John Ezzell to adopt the Policy for Residential Upgrades as drafted and amended. The cost of a lead service line replacement, if CTPWD becomes aware of that need either through our work or by being informed by the property owner, will be shared according to this policy. CTPWD's involvement extends up to the point that the water line enters the plan view of the building above or below ground. The property owner is solely responsible for work within the plan profile. Other cost sharing details are outlined in the policy. Seconded by Christine Slagel and was unanimously approved.

Insurance Claims – Bob reported a claim has been submitted for both the office and the shop for hail damage. The lightning strike is a separate claim and they are still finding issues from the strike. Regarding the main plant, Farnsworth determined there was delamination originally on the south side, but this is getting worse. Greg and Ryan have placed weights on the roof per Farnsworth's recommendations until repairs can be made.

### **Board Member Items**

John Ezzell said the door locks had been replaced Friday. He also recommended Lisa purchase of a new vacuum cleaner. A new furnace is also needed for the office.

An East Peoria article on school's water was mentioned. Greg indicated the superintendent of schools will start testing the water after the first of the year through the health department. The Board suggested that the staff offer to show them how to collect samples properly.

The Board adjourned the regular meeting, to begin the Executive Session at 9:48 pm.

### **Executive Session**

Regular meeting called to order by Chairman Sutton after the Executive Session. Salary adjustments effective 1 Jan. 2018 and year end bonuses for staff were approved unanimously.

**Motion** made by John Ezzell to adjourn the meeting seconded by John Schaffer and was unanimously approved. Meeting adjourned at 9:50 pm.

Judy Burkhalter

Board Secretary

Next meeting will be January 8, 2018 @ 7:00 pm  
Please call to be excused if you are unable to attend.