

MEETING  
OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE  
CATERPILLAR TRAIL PUBLIC WATER DISTRICT OF WOODFORD  
COUNTY ILLINOIS ON APRIL 8, 2019 AT 7:00 PM  
AT 404 TEN MILE CREEK ROAD, EAST PEORIA, IL. 61611-9240

Present: J. Ezzell, J. Schaffer, C. Slagel, R. Sutton, Z. Taylor, and K. Webber  
Excused Absence: J. Zulu  
Staff Present: G. Long, M Gurbal and J. Burkhalter

The meeting was called to order by Chairman Bob Sutton at 7:00 pm and declared a quorum present.

**Public Comments** – Leak Adjustments:

Two leak adjustments were approved by the Board Chairman  
\$72.00 at 407 Johnson Court  
\$251 at Great Oaks Community Church, 515 State Route 116

**Minutes Approval**

**Motion** to approve the March 2019 minutes by John Ezzell, seconded by Kay Webber and was approved by 5 members, 1-member present.

**Treasurer Report**

**Bills-** Margaret reported on the Bills paid in March, 2019. **Motion** to approve bills paid in March by Kay Webber, seconded by Christine Slagel, and was unanimously approved.

**Financials** – Margaret distributed and went over the financial statements. **Motion** to approve the March financials by John Schaffer and seconded by Zach Taylor. **Motion** was unanimously approved.

**5-Year Capital Budget** – Margaret reviewed the forecast. She asked for additional input from the Board suggesting they review over the next week or two. She will then update.

**District Water Billing** - 2,007 bills were sent in March totaling 7,858,532 gallons. Water billed was \$80,377.79, loan service billed was \$9,989.84, and Penalties billed were \$1,927.29, for a total bill of \$92,294.92.

**District Superintendent's Report**

**Usage report** – Greg reported 9,393,000 gallons were pumped in March. Bacterial test was ok and the fluoride was .708. The hardness was 5.5 grains per gallon

**Part-Time Summer Help** – Greg indicated Ross Stanley was interested in summer work again this year. Bob had mentioned there was also a college student that had expressed interest in the summer position.

**Water Leak** - Greg reported a water leak had been repaired on 3/26/19 at 281 Old Germantown Rd. No boil advisory was issued.

**Status Review – Old Business**

**Water Tower & Tank Cleaning Bids** – John Ezzell and Greg reported that a Request for Bids had been

published and sent to 7 contractors, with three responses from: Niles Ind. Coatings of Peoria, National Wash Authority of Morrison, IL, and Giant Maintenance of Mundelein, IL. Bids reviewed. **Motion** to award bid to Giant Maintenance by John Ezzell, seconded by Christine Slagel and was unanimously approved.

### **New Business**

**Insurance** – Bob received quotes from Assurance and Corkill and discussed both options. **Motion** by John Schaffer to authorize Bob to pursue most prudent economic policy with adequate coverage, seconded by Kay Webber and was unanimously approved.

### **Board Member Items**

Greg updated the Board on the Scada issue. Rockwell conducted a Web-ex on March 14<sup>th</sup>, resulting in a patch on March 22 for purging material. He indicated size is still an issue on trending data however.

John Schaffer indicated Angie had the folder sorter adjusted to place one bill in each envelope. She also contacted CUSI about the poor quality of the paper being used for billing. They agreed and are providing 2 ½ months of free bills. Angie may have Speedy Printing supply the bills in the future. Angie also wanted to know if there were any comments to be added to the Comment section this month. The Board suggested nothing for this month.

### Executive Session

Note: One Board member left prior to the end of the meeting, however, a quorum was still held by the Board members.

Regular meeting called to order by Chairman Sutton after the Executive Session. **Motion** to address salary and 401K as discussed by John Ezzell, seconded by Kay Webber and was approved unanimously.

**Motion** for Greg to make an offer to hire a third operator by John Ezzell, seconded by Zach Taylor, 4 yea, 1 nay, **Motion** approved.

**Motion** to adjourn the meeting by John Ezzell, seconded by Zach Taylor, and was unanimously approved. Meeting adjourned at 9:56 pm.

Judy Burkhalter  
Board Secretary

Next meeting will be May 13, 2019 @ 7:00 pm  
Please call to be excused if you are unable to attend.