

**MINUTES**  
**OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE**  
**CATERPILLAR TRAIL PUBLIC WATER DISTRICT OF WOODFORD**  
**COUNTY ILLINOIS ON **APRIL 12, 2021** AT 7:01 PM**

TELECONFERENCE FROM HOMES PER MODIFIED ILLINOIS OPEN MEETINGS ACT  
REQUIREMENTS BY GOVERNOR J. B. PRITZKER'S MARCH 6, 2020 EXECUTIVE ORDER 2020-07,  
EXECUTIVE ORDER IN RESPONSE TO COVID-19 (COVID-19 EXECUTIVE ORDER NO. 5).

Present: J. Ezzell, J. Schaffer, C. Slagel, R. Sutton, K. Webber, Z. Taylor, and J. Zulu

Visitor: Jason Howard

Staff Present: T. Beechler, A. Keil, G. Long, T. Stanley

The meeting was called to order by Chairman Bob Sutton at 7:01 pm and declared a quorum present.

**Public Comments**

Leak Adjustment – Bob Sutton stated there was 1 leak adjustment for David Godwin of 1004 Thornberry, due to non repairable water softener. Homeowners purchased new water softener and received credit of \$63.

**Minutes Approval**

Discussion was held on striking security sensitive comments from the March minutes. No additional changes to minutes suggested.

**Motion** to approve the March monthly minutes by John Schaffer, seconded by Kay Webber and was unanimously approved.

**Treasurer/Billing**

District Water Billing – Angie reported 2,018 bills were sent in March totaling 8,030,909 gallons. Water billed was \$103,050.30. Loan service billed was \$10,069, and penalties were \$1,480.56 for a total with penalties of \$114,599.59

Financial Results - Tiffany provided the Board an explanation of the March Balance Sheet, Profit & Loss Statement, and Cash Flow. Valley View project was added as new account 1401 Valley View acquisition fixed assets. Current liquidity ratio is 1.7. Ideal ratio is 1.5.

**Motion** to approve the March financials by Christine Slagel, seconded by Josh Zulu and was unanimously approved.

Bills Paid -Tiffany reviewed the transaction list of bills paid in March. Tiffany stated that we were on budget with income.

**Motion** to approve the bills paid in March by Zach Taylor, seconded by Christine Slagel, and was unanimously approved.

**IT Report** – Tim Beechler gave status update on the office upgrade process. Left to complete is cloud based and NAS local based backup systems. Tim provided Bob with estimates for the items. This put the

project at a finalized estimated cost of \$7600, which was below the \$,8000 budgeted for the project.

### **District Superintendent's Report**

Usage report – Greg reported 10,575,000 gallons pumped in March. The bacterial test was ok and the Fluoride test was .733 (target is 0.6-0.8). The hardness was 4.9 grains per gallon.

Award Status – Greg stated that the plant has received an award from the IDPH for perfect fluoride compliance in 2020.

Repairs – Leak repaired at 109 Linden. No boil advisory issued. Cause was a friction issue between an overlaying pipe. Patch was applied and separation block put in place. A small utility shed was moved to access the leak. It will be replaced once the area has resettled from the repair dig.

Security Risk Assessment – Due 6/30/2021 – Greg said the Security Risk and Resilience Assessment is still in progress and nearing completion.

Plant Operations – All operations personal have been vaccinated for Covid 19 and the plant is back to full operational staff as of April 5<sup>th</sup>.

Tank Paint Project – The painting of the GST/Head Tank is currently underway with expected completion at the end of the week April 17<sup>th</sup>. Greg discussed putting a ground cover perimeter around the tanks to keep the mower at a safe distance from launching rocks & other debris directly into the tanks.

### **Capital Spending**

John Ezzell discussed payment of \$83,000 for painters invoice upon completion of project rather than after July 1, 2021 start of next fiscal year. Tiffany stated her agreement on payment now out of the current funds, and funding would not be an issue.

**Motion** to approve by John Ezzell, seconded by Zach Taylor and was unanimously approved.

### **Old Business**

Valley View Proposal – John Ezzell reports that we have not signed the design, planning, & loan application phase contract with VV. Bob stated that a majority of the homeowners were on agreement with the plan to move to CTPWD service.

John stated that VV has applied for an IPEA loan. To send revised contract.

### **New Business**

Federal Infrastructure Funding – Bob Sutton discussed the \$1.8 trillion recovery fund & 2 Trillion infrastructure fund both of which include water infrastructure as potential projects. Bob has contacted Germantown Hills Village Board which is receiving approx \$400,000 in funds for a means of applying for and submitting project proposals for portions of those funds for CTPWD. There is approx \$40,000 of current improvement projects that Bob would like to have covered through this new fund.

**Utilities** – Bob Sutton stated that our 23 month contract for electric expires June 15 & June 18 for our two electric accounts. Insurance coverage must be renewed by 1 June. J. Zulu and Bob will consider proposals.

**Board Members**

**Jason Howard** – Jason informed the board that he had completed his Open Meetings Act training.

**Motion** to adjourn the meeting by John Schaffer, seconded by Zach Taylor and was unanimously approved. Meeting adjourned at 8:30 pm.

Tim Beechler, Board Secretary

Next meeting will be May 10th, 2021 at 7:00 pm  
Please call if you will not be able to attend.