

MEETING
OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE
CATERPILLAR TRAIL PUBLIC WATER DISTRICT OF WOODFORD
COUNTY ILLINOIS ON FEBRUARY 14, 2022 AT 7:00 PM, VIA VIDEOCONFERENCE AND
WITH A QUORUM IN PERSON AT 404 TEN MILE CREEK ROAD, EAST PEORIA, IL 61611-9240

Board Members or Staff attending in person: R. Sutton, Z. Taylor, J. Ezzell, Kay Webber, T. Stanley
Excused Absence: C. Slagel, J. Howard
Board Members or Staff attending via Teleconference: G. Long, J. Zulu
Guest: None

The meeting was called to order by Chairman Bob Sutton at 7:00 pm and declared a quorum present.

Public Comments

No public comments for February.

Minutes Approval

Motion to approve the January 2022 Board minutes by Zach Taylor seconded by John Ezzell was unanimously approved, with Kay Webber abstaining as she was not in attendance at the January meeting.

Treasurer/Billing

District Water Billing – Bills with read date 1/26/22 were sent. 2,028 bills were sent totaling 9,074,847 gallons. Water billed was \$117,593.77. Loan service billed was \$10,121.43, and Penalties billed were \$2,041.47 for a total bill of \$129,756.58.

Bills Paid – Tiffany reported on the bills paid in January 2022. **Motion** to approve the bills paid made by Kay Webber seconded by John Ezzell was unanimously approved.

Financial Results – Tiffany reviewed the financials for January 2022. It was noted that

- Valley View will meet its \$40K limit for funds assistance by CTPWD for legal and engineering costs that are needed to apply for the IEPA loan.
- Potential cost increase of \$2000 per month due to inflation.
- Natural gas costs have increased which will also impact our expenses to run the furnaces during winter months.

Motion to approve the financial report made by Kay Webber, seconded by Zach Taylor was unanimously approved.

District Superintendent's Report

Usage report – Greg reported 11,125,000 gallons were pumped in January. Bacterial test was good and the fluoride was 0.786 (target 0.6-0.8). The hardness was 4.2 grains per gallon.

Repairs to Plant- Touch-up painting of piping and fittings inside the plant are in process. Water Towers inspection shows an overall good report. It does suggest to drill holes in the bottom of the cat walk on the short tower next time it needs paint rehabilitation. The underside of the flange at the top of the tall tower is showing minor corrosion that may need addressed in the future. The light fixtures inside the tall

tower climbing tube access may need attention. Some of the conduit outside the top access cover lid may need to be moved due to inconvenient location as it relates to the access cover lid. Inspection report indicates relatively good condition, and we are at the half-life of future rehabilitations; meaning will need possible rehabilitations in 10-12 years.

Capital/High Maintenance Status/Budget Update – We are still waiting for a response from Woodford County regarding the relief money we applied for that will be used for capital high maintenance items. We intend to complete the SCADA interface for the tank mixers, 2 auto flushers, 2 – K9400 auto flushers to be installed by G.A. Rich, and testers for residual chlorine/chloramine/ammonia.

Status Review – Old Business

Valley View Status – The loan application has been submitted. The IEPA plans and technical package has been submitted and questions were raised on corrosion control by changing the water source for Valley View. We have expended our \$40,000 commitment in the design phase and Valley View does not have funds to continue the project. John Ezzell made a motion to advance up to \$25,000 from the \$100,000 loan repayment phase to complete the project through the start of construction. The total commitment will not exceed the original \$140,000. The motion was seconded by Josh Zulu and was unanimously approved.

IT Support Selection - Heart Technologies Inc. was selected for IT support moving forward.

Board Secretary Position – CTPWD is still seeking a board Secretary.

COVID Response Review – Our COVID Exposure Guidelines are tighter than the CDC guidelines because of our small, specialized operation being at risk with no substitutes available with the essential skills needed to cover the water plant operations.

Emergency Policy: Subsection “Pandemic Response” dated January 24, 2022 – Related to working day; the sick days and paid time off over the 10-day period will be shared equally between sick days and administrative paid leave.

Shutoff/Reconnect Policy - The board decided to withdraw their previous motion passed in January, 2022, to change the shutoff policy. Motion to withdraw changes to shutoff policy by John Ezzell seconded by Zach Taylor was unanimously approved.

New Business – No new business.

Board Member Items – No board member items.

Motion to adjourn the board meeting made by John Ezzell, seconded by Zach Taylor was unanimously approved. The meeting was adjourned at 9:30 pm.

Zach Taylor for Board Secretary

Next meeting will be March 14, 2022 at 7:00 pm. Please call to be excused if you are unable to attend.