

MEETING MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE
CATERPILLAR TRAIL PUBLIC WATER DISTRICT OF WOODFORD
COUNTY ILLINOIS ON MARCH 14, 2022, AT 7:00 PM, VIA ZOOM AND
AT 404 TEN MILE CREEK ROAD, EAST PEORIA, IL 61611-9240

APPROVED

Attendance by Board Members, Staff and/or Guests:

Physically present – R. Sutton, J. Ezzell, J. Howard, P. Pitcher, C. Slagel, T. Stanley, Z. Taylor, Kay Webber

Via Teleconference – J. Heiple, A. Keil, G. Long, J. Zulu

Guests - None

Chairman Sutton called the meeting to order at 7:00p.m., declaring a quorum present. He asked all attendees to introduce themselves including the newly-hired Board Secretary, Patti Pitcher. An updated Contact List was also distributed.

Public Comments

None

Minutes Approval

It was noted there should be two “b’s” in Kay Webber’s last name. No other revisions.

Zach Taylor moved to approve the February 2022 Board Minutes with the name correction as noted; seconded by Josh Zulu. Motion passed unanimously.

Treasurer/Billing

District Water Billing – Angie reported a total of 2,027 bills with a read date of February 25, 2022, were sent totaling 8,480,952 gallons. Water billed was \$111,471.95. Loan service billed was \$10,118.33 and penalties billed were \$1,610.26, for a total billing of \$123,200.54.

Bills paid – Tiffany reviewed the expenditure checks written in February 2022, totaling \$86,643.78, as outlined in her Transaction List by Vendor report.

Kay Webber moved to approve the Treasurer’s report; seconded by Zach Taylor. Motion passed unanimously.

Financial results – Tiffany also reviewed the financials for February 2022, noting the following:

- IEPA loan maturity date of “5/19/1932” corrected to “5/19/2032”;
- Net income of \$25,568.23 is comparable to last month’s amount.

Zach Taylor moved to approve the February 2022 Financial Report; seconded by Christine Slagel. Motion passed unanimously.

District Superintendent’s Report

Greg reported 9,466,000 gallons were pumped in February. Bacterial test was good and the fluoride level was .679 (target 0.6 to 0.8) with the hardness testing at 4 grains per gallon.

At a recently-attended conference, Greg learned a Service Line Inventory is required by the ILEPA with a due date of April 2023, requiring a visual verification of water pipe material entering each residence. Discussion was had regarding the best cost-effective method for collecting this information. Greg confirmed the CTPWD's lines should be exclusively copper or

plastic, not galvanized. The new rules, per the USEPA, are that water utility companies will now pay to replace lines up to residences. (Formerly the property owner was responsible for the lines from the shut-off to the residence.) While the ILEPA could appeal this action, the USEPA can override the state's decision as a public health issue. Grant funds are available upon request. Discussion was also had regarding landscape repairs which could be required.

A Source Water Protection Plan is due May 2023. Greg plans to work with Farnsworth on this.

A Nitrification Action Plan is due yet this year. Greg anticipated this and is already budgeting testing equipment for 2023.

PFAS – State of Illinois tested for chemical migration. So far, our system isn't compromised, but if that should change, it would be extremely costly to mitigate. There is a PFAS funding source for potentially implementing treatment measures if needed but getting our name on the list now is crucial. Greg will pursue. No objections.

Repairs to Plant – During the winter months, staff touched up paint throughout the Plant. Need to replace two furnaces, on which thermostats were recently replaced but with limited life. Greg is securing quotes for the 2023 budget.

Old Business

Annexation - Case #22-GC-1 of the 11th Judicial Circuit Court Woodford County dated March 11, 2022, regarding the request of five (5) property owners of eight (8) parcels on Schmitt Lane and Ten Mile Creek Road as described therein to be annexed into the CTPWD system. Attorney Heiple explained the Ordinance is ready for signature and should be sealed and scanned to him for filing. A copy will be sent to Farnsworth Engineering to update the CTPWD Annexation Map.

Zach Taylor moved to approve the annexation; seconded by Christine Slagel. Motion passed unanimously.

Valley View Project – Permit was approved. The loan application bypass funds have been exhausted, so now shifting to fiscal year funding. The funding nomination form was sent to Gibbon Engineering to meet the March 31, 2022, deadline. Greg will follow up.

A Corrosion Control Study is required before Valley View can go online with CTPWD. This is on hold until funding is approved, but it's not actually needed until ready to connect the water service.

GPS and Google Earth mapping is being completed. After a trial-and-error period and minor glitches corrected, this data resource is now fully functional.

New Business

Greg reported he's attempted to collect documentation regarding the proposed site for the Veteran's Memorial monument to ensure placement won't compromise the main line running through it. While he's received word the proposed placement has been shifted to avoid being directly over the water main, further documentation is needed pertaining to the utilities in the ROW/easement. He has a copy of the Agreement with the developer but is unable to locate any County records. The shopping center was built in the 1990's with this particular parcel likely developed between 1990 and 1994. No response from the Village as of yet, but he's only informally requested information. Attorney Heiple agreed to make a formal request, followed by a FOIA if needed.

Greg provided a color-coded “Days of Exposure Worksheet” he received at the conference from Gary Sanders of Edmunds GovTech. It could be a useful tool for CTPWD to determine if deposits and late fees are sufficient to discourage late or non-payments.

Board Member Items:

Bob announced the CTPWD is sponsoring the Chamber of Commerce Breakfast on Thursday, March 24th at 8:00a.m. to be held at Kouri’s. Greg, Angie and Bob will attend; other Board members invited, if desired, by RSVPing to Angie.

John Ezzell announced he has tendered his resignation with Chairman Sutton. This is his last meeting.

Adjournment

John moved to adjourn the meeting at 8:48p.m.; seconded by Kay Webber. Motion passed unanimously.

Next Meeting

Monday, April 11, 2022, at 7:00p.m. Please call to be excused if you are unable to attend.

*P. Pitcher
Board Secretary*